

*Michigan Cheer Judges Association*



*Established November 1997*

# **Constitution**

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## **Article I NAME**

The name of the Association shall be Michigan Cheer Judges Association (MCJA).

## **Article II PURPOSE**

1. Educate our members through classes, programs, meetings, and clinics designed to improve the quality of officiating.
2. Provide a high caliber of officiating for cheer/cheerleading competitions.
3. Maintain the status of an approved Association as defined by the Michigan High School Athletic Association (MHSAA).
4. Provide mutual support to MCJA members through a professional approach to judging in cheer/cheerleading competitions.
5. Promote the MCJA Code of Ethics.
6. Provide a roster of current MCJA members to MHSAA.

## **Article III MEMBERSHIP AND RULES**

### **Section I Active Membership**

Current membership in the Association shall be granted upon payment and maintenance of dues.

### **Section II Honorary Membership**

Honorary membership in the Association may be extended to persons deemed worthy of the distinction by the Board of Directors.

### **Section III Life Membership**

Life membership may be granted by the Board of Directors.

### **Section IV Membership/Fiscal Year**

The membership year of the Association shall begin June 1 and end May 31.

### **Section V Dues**

Current Association membership dues shall be established by the Board of Directors and are payable to the Treasurer.

### **Section VI Voting**

Only current members will be eligible to cast a vote and hold office.

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## **Article IV OFFICERS AND REPRESENTATIVES**

### **Section I President**

The President shall preside at all meetings of the Association Board of Directors and Executive Committee and is responsible for general supervision of all activities of the Association. The President shall appoint committees as herein provided. The President may not bring a motion to a vote, and may not vote on a motion unless to break a tie vote.

The President or his/her appointee(s) shall represent the Association at state and national athletic organizations meetings approved by the Board of Directors.

The President shall appoint, with consent of the Board of Directors, persons to fill any vacancies that may occur on the Board of Directors. Such appointments shall be for the unoccupied term of office.

### **Section II President Elect**

The President Elect shall be voted into office by the Membership. The President Elect shall bring a motion to a vote, and vote on motions. The President Elect shall perform the duties and exercise the powers of the President at the request of the President or in the event of the President's absence or disability. The President Elect shall automatically succeed to the office of the President at the June meeting (the beginning of the membership/fiscal year) and shall succeed for the regular term of office for which he/she has been elected. In addition, the President Elect shall also take over the office of the President in the event the President is unable to serve his/her term.

### **Section III Recording Secretary**

The Recording Secretary shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Recording Secretary shall not bring a motion to a vote, nor shall he/she vote on motions. The Recording Secretary shall keep an accurate record of the minutes of all meetings of the Association and the Board of Directors and shall distribute the minutes to all concerned. The Recording Secretary shall complete the pertinent correspondence as directed by the President and/or the Board of Directors.

### **Section IV Executive Director**

The Executive Director shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Executive Director shall not bring a motion to a vote, nor shall he/she vote on motions. The Executive Director shall be the liaison for national and state official's organizations and serve

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in an advisory capacity to the Board of Directors. The Executive Director shall be the liaison for the MHSAA. The Executive Director shall maintain a file and disburse all instructional materials developed by the Association.

### **Section V Treasurer/Membership Coordinator**

The Treasurer/Membership Coordinator shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Treasurer/ Membership Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions. The Treasurer/Membership Coordinator shall receive and disburse all Association funds and keep records of memberships and financial transactions. He/she will make an annual written report to the members showing all business transactions of the Association for the previous year. The Treasurer/ Membership Coordinator shall update and maintain the membership roster.

### **Section VI Communications Secretary**

The Communications Secretary shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Communications Secretary shall not bring a motion to a vote, nor shall he/she vote on motions. The Communications Secretary shall complete the pertinent electronic correspondence as directed by the President and/or the Board of Directors. He/she will work with the Treasurer/Membership Coordinator to maintain an accurate email distribution list. The Communications Secretary will be responsible for electronic communications to the membership.

### **Section VII Representatives**

The Representatives shall be voted on by the current Membership and shall succeed him/herself in office if re-elected by the Membership during the end-of-term election. The Representatives shall bring motions to a vote, and shall vote on motions. Representatives should represent all areas of the state. In order to become a candidate for the position of Representative, an individual must have been a current member of MCJA for at least one year prior-to the election. Individuals wishing to become a candidate for the position of Representative must notify the nominations Committee in writing by April 1. The Nominations Committee will present a slate to the membership for electronic vote by the membership. The candidate receiving the majority of votes will be elected for a two-year term.

### **Section VIII Past President's Council**

The Past President's Council shall consist of Past MCJA President's. The Council shall bring a motion to a vote, and shall have one collective vote on motions. The Past-Presidents Council shall consist of Past-Presidents with the immediate Past President serving as chairperson of the Council. This Council shall serve the Presidents and the Board of Directors in an advisory capacity.

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## **Section IX Recruiting/Mentorship Coordinator**

The Recruiting/Mentorship Coordinator shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Recruiting/ Mentorship Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions. The Recruiting/Mentorship Coordinator shall attract participants by making Competitive Cheer officiating information available in writing, online or in person to interested parties. The Recruiting/Mentorship Coordinator shall also provide a practical and impactful mentoring system to train confident and capable competitive cheer officials.

## **Article V GOVERNMENT**

### **Section I Board of Directors**

Administrative control and executive authority of the Association shall be vested in the Board of Directors that shall consist of the President, President Elect, Past President's Council, Recording Secretary, Treasurer/Membership Coordinator, Communications Secretary, Recruiting/ Mentorship Coordinator, Executive Director, and elected Representatives.

### **Section II Meetings**

The Board of Directors shall meet at least four times per year, the first meeting taking place in June. The calendar of meetings will be set at the June meeting. Additional meetings to conduct business by may be called by the President throughout the year as appropriate.

### **Section III Duties**

It shall be the duty of the Board of Directors to:

1. Act on all matters pertaining to the activities of the Association.
2. Enact By-Laws to this Constitution.
3. Approve or disapprove proposed amendments to this Constitution.

### **Section IV Voting Procedures**

Any actions taken shall be based upon simple majority votes of those present at a regular business meeting.

Voting members of the Board of Directors shall be those elected members and the Immediate Past-President. Only voting members may present and second motions before the Board of Directors.

The positions of Secretary, Treasurer, and Recruiting/Mentorship Coordinator shall be appointed by the President with the consent of the Board of Directors and may

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succeed him/herself in office. The Secretary(s), Treasurer, and Recruiting/Mentorship Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions.

## **Section V Committees**

Committees shall be appointed by the President subject to approval of the Board of Directors. The Board of Directors shall name one of the approved committee members as Chairperson of each Committee.

The President may appoint such committees as he/she deems necessary to properly carry out the business and program of the Association. Committees may be dissolved upon a vote of the Board of Directors.

## **Section VI Rules of Order**

Robert's Rules of Order shall govern all meetings of the Association and the Board of Directors.

## **Article VI AMENDMENTS AND BY LAWS**

### **Section I Procedure**

This Constitution may be amended by an affirmative majority of the Association members casting votes provided:

1. The proposed amendment has been submitted to the members in writing 30 days prior to the vote.
2. The Board of Directors has approved the proposed amendment.
3. The vote may be taken at the annual meeting or electronically.

### **Section II By-Laws , Adoption, Amendments, Repeal**

By-Laws of the Association may be adopted, amended, or repealed by a majority affirmative vote of the Board of Directors at a regular meeting or by a majority affirmative vote of the membership at the annual meeting or electronically.

### **Section III Elections**

There shall be a Nominations Committee consisting of five (5) current members of the Association, three (3) Past-Presidents (when possible), and two (2) current non-officer members. The slate will be presented to the membership for a vote prior to May 1. The Nominations Committee will conduct the election that will be concluded no later than June 1. The candidates with the majority affirmative votes will be determined elected. Each of the candidates elected will serve a two-year term with the exception of President and President Elect.

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In the event the majority affirmative votes cannot be determined due to a tie vote between candidates, a run-off election shall be held among only those candidates who were tied for the final open position. Nominations will not be reopened. Balloting must continue until one candidate achieves a majority vote. The balloting window to resolve the tie shall be open for 72 hours. While the tie is being resolved, the other elected candidates shall begin serving their respective terms. The nominations committee shall continue to conduct and monitor the election until the election tie is resolved.

*Last amended March 2022*

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## **AMENDMENTS TO CONSTITUTION**

### **Section VI Communications Secretary – 2022 March**

Shall complete the pertinent electronic correspondence as directed by the President and/or the Board of Directors. Works with the Treasurer/Membership Coordinator to maintain accurate email distribution list. Will be responsible for electronic communications to the membership.

### **Section III Elections – 2021 November**

In the event the majority affirmative votes cannot be determined due to a tie vote between candidates, a run-off election shall be held among only those candidates who were tied for the final open position. Nominations will not be reopened. Balloting must continue until one candidate achieves a majority vote. The balloting window to resolve the tie shall be open for 72 hours. While the tie is being resolved, the other elected candidates shall begin serving their respective terms. The nominations committee shall continue to conduct and monitor the election until the election tie is resolved.

### **Article IV OFFICERS AND REPRESENTATIVES – 2019 June**

#### **Section IX Recruiting/Mentorship Coordinator**

The Recruiting/Mentorship Coordinator shall attract participants by making Competitive Cheer officiating information available in writing, online or in person to interested parties. The Recruiting/Mentorship Coordinator shall also provide a practical and impactful mentoring system to train confident and capable competitive cheer officials.

### **Article V GOVERNMENT – 2019 June**

#### **Section IV Voting Procedures**

The positions of Secretary, Treasurer, and Recruiting/Mentorship Coordinator shall be appointed by the President with the consent of the Board of Directors and may succeed him/herself in office. The Secretary, Treasurer, and Recruiting/Mentorship Coordinator shall not bring a motion to a vote, nor shall he/she vote on motions.